

**Jefferson Parish Workforce Development Board
Quarterly Board Meeting Minutes
Thursday February 1, 2024
Delgado River City Campus, 709 Churchill Pkwy., Avondale, LA
8:00am**

I. Welcome – Tom Jones called the meeting to order and proceeded with everyone introducing themselves. Quorum was present.

II.

Board Members Present: Lisa Barback, La Dinah Carter, Leigh Hallas, Tom Jones, Rachel Mackey, David St. Etienne, Allison Thomas, Kate Wendel, Andy O'Brien, Arlanda Williams, Joe Ewell Jr., Luz Lobos, Teresa Lawrence, Tiffanie Walcott

Members Absent: Toya Crosby, Rod Nunez, Robert Senior, Jacqueline Smith, Melissa Hopson-Sparks, Aldo Duron, Christine Vo, Danielle Garrett, Jerry Repka II, Rose Jenkins, Thelma Ceballos-Meyers, Stephanie Brumfield,

Others Present: Jada Jenkins, JoAnn Johnson, Darrel Lewis, Deanna Stewart, Frances Turner, Vanessa Zimmerman

III. Introduction of Members – Introductions were made as it is the first JPWDB(Jefferson Parish Workforce Development Board) Meeting for the 2024 New Year

IV. Approval of Meeting Minutes July 25, 2023 –Tom Jones requested a motion to accept the minutes from the October 12, 2023
Joe Ewell Jr. moved to accept the minutes from the October 12, 2023 meeting.
Arlanda Williams seconded the motion to accept the minutes from October 12, 2023 meeting.

OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 12

V. Planning Committee Chairperson Nomination – Tom Jones nominated Andy Obrien as Chair to the Planning Committee and requested a motion to elect Andy Obrien as Chair to the Planning Committee. Arlanda Williams motioned to elect Andy Obrien as Planning Committee chair. Teresa Lawrence seconded the motion to elect Andy Obrien as Chair to the Planning Committee.

OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 12

VI. Youth Committee Update – Arlanda Williams requested to discuss Item 7 of the RFP for the 14 Required Service Elements of WIOA Title 1 Youth Program.
Acknowledge by Tom Jones to proceed.
Arlanda went on to discuss upcoming Career/Employment Expo and adding programs and services for the Summer Youth programs. Arlanda informed Board member of the upcoming CTE Summit. The discussion continued with Francis Turner talking about the upcoming RFP for Youth Program service elements the will be made available to our youth on a continuous basis.

- a. Arlanda requested Action Item #7 receive the support of the board.
Tom requested a motion from the Board to approve Action Item #7
Andy Obrien move to motion the approval of Action Item #7
David St Etienne Second the motion to approve Action Item #7

OPPOSED 0 YEAS 15 ABSTAINED 0 ABSENT 11

VII. One Stop Operator Update – Darrell continued the discussion outlining the 14 Service Elements the are to be contracted out. He also discussed building a rooster. of training provider to continue customized training for the youth. Darrel informed the board of an upcoming Training Provider/Employer informational sessions

VIII. American Job Center – Tom Jones initiated the discussing regarding the Provider of Service RFP chosen: Career Team

Tom Jones request a motion to approve Career Team as Provide of Services for the AJC (American Job Center). Andy Obrien moved to approve Career Team as Provider of Services for the AJC (American Job Center). Lisa Barback seconded the motion to approve Career Team as Provider of Services for the AJC (American Job Center)

OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 12

IX. Upcoming Initiatives – Francis Turner informed the board of the CTE Summit; encourage participation from the Board.

X. Open Discussion/Other Business – Andy Obrien discuss putting together the Contractors Association within the Building Trade. Tom Jones expressed his goal for the employers on the board to sign up at least one OJT (On the Job) and WEX (Work Experience) participants. There was a robust discussion on working in Hospitality and potentially organizing an assembly with Students that are interested in working in Hospitality. The discussing continued with scenarios about working part time opposed to full time. The conversation continued with the topic of the Re-Entry Program and Rehabilitation Services.

Tom Jones requested a motion to adjourn
Lisa Barback moved to adjourn.
David St. Etienne seconded the motion to adjourn.

OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 12

MEETING ADJOURNED

DRAFT